

## **Gambia Credentials Checklist - Nurses (RN/NP)**

The following list of documents are required for you to be temporarily licensed in the country in which you've applied to serve with Global Health Outreach.

***Submit all documents in a timely manner as our deadline to submit to the in-country government officials is at least 10 weeks prior to trip departure.***

***All documents must be in ENGLISH LANGUAGE ONLY or include an Official English translation.***

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- Diploma(s) Copy (All)** – All undergraduate, graduate, and post-graduate diplomas related to your professional position are required. (i.e. Associate, Bachelors, Masters, Doctorate, etc.)
- Current Copy of State License to Practice** – If your profession doesn't require licensure in your state, please notify us right away.
- Curriculum Vitae (CV) for Healthcare Professionals** – Use the attached template and DO NOT change any formatting within the document. If something isn't applicable, input Not Applicable or leave blank.
- Passport Copy** – Must include the entire main page and "signed" signature page in a single image. Do not crop or cut off any parts of the pages.
- Passport-Style Photo** – A local CVS or Walgreens can make passport photos for you to mail in to us or you may also take the photo yourself and email/text it to us if you follow the below criteria:
  1. Have someone else take your photo. No selfies.
  2. Do not wear glasses, hats, headphones, or camouflage attire.
  3. Face the camera directly with full face in view.
  4. Have a neutral facial expression or a natural smile, with both eyes open.
  5. Use a plain white or off-white background
  6. Use a clear image of your face. Do not use filters commonly used on social media.
  7. Do not digitally change the photo
  8. Submit a high resolution photo that is not blurry, grainy, or pixelated.
  9. For samples or more details, the Dept. of State website offers guidance:  
<https://travel.state.gov/content/travel/en/passports/requirements/photos.html>

### **Submit documents via:**

- **Email to ghoapps@cnda.org**
- **Text to 423-844-1079**
- **Mail to Global Health Outreach, Attn: Alesia Mullins, PO Box 7500, Bristol, TN 37621**